

<p>if not impossible, because of the lack of national and local data about pupil performance.</p> <p>4.1.5. Meetings to assess pupil progress were held every term to review all pupils who were not working at the expected level.</p> <p>4.2. Quality of Teaching</p> <p>4.2.1. Lesson Studies looked at the teaching 'through the eyes of the pupils', and concentrated on what pupils were learning.</p> <p>4.2.2. The provision for EYFS was being revised and would be in place by the end of the school year.</p> <p>4.2.3. CPD undertaken was being carefully logged to demonstrate support being given where needed.</p> <p>4.3. School Improvement Plan</p> <p>4.3.1. Progress in implementing was satisfactory. The school was working closely with Eastbury Primary School (Northwood).</p> <p>4.3.2. <u>In response to a question about next steps</u> the co-headteachers outlined progress</p> <p>4.3.2.1. Mock 'deep dives' were an in depth review of an aspect of the curriculum. Four were being conducted this term: science, geography, history and SEND (at the request of the subject leaders) by the co-headteachers.</p> <p>4.3.2.2. A new approach to reading was being implemented, and an order of £6,000 was being placed for new books.</p> <p>4.3.3. A governor suggested that the impact column of the Plan should be 'RAG-rated' to indicate the level of progress.</p> <p>4.4. Staffing Update. The report was noted without significant comment.</p> <p>{Mrs Yendell left the meeting at this point.}</p> <p>4.5. Premises</p> <p>4.5.1. Work on renewing the boilers had begun with limited disruption.</p> <p>4.5.2. Repair to the damaged gates may cost in the region of £400.</p> <p>4.6. HIP Report</p> <p>4.6.1. Work was in progress in implementing the recommendations</p> <p>4.6.2. A governor asked for a copy of the Action Plan on Reading. The Chair would forward one.</p> <p>4.6.3. Staff Appraisals. The report was noted without significant comment.</p>	<p>JW/LW/ HP</p>
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<p>5. Reports</p> <p>5.1. Pay Committee. The chair of the committee commented that the process was rigorous and robust and that the co-headteachers were taking a very thorough approach. She commented that it was important that teachers were aware that they were responsible for their own performance and pay progression.</p> <p>5.2. Link Governors</p> <p>5.2.1. One report had been completed and was in the folder on <i>GovernorHub</i>.</p> <p>5.2.2. The Chair indicated that he wished to review link governor roles at the meeting in July and asked governors to think about what would be appropriate and suitable for the school.</p> <p>6. Financial Report</p> <p>The report to the end of December had been circulated prior to the meeting. The School Business Manager reported that the school's finances were broadly on track and early indications suggested that the overall outcome at the end of the financial year would be better than expected. <i>In response to a question</i> about why the pupil premium budget would be underspent it was explained that the strategy had been put in place prior to the budget being known and the two now did not align. It was anticipated that in future there would be a three-year plan.</p> <p>7. Autumn Term Financial Return</p> <p>This was approved and would be signed by the Chair for submission to the LA.</p> <p>8. Arrangements for completion of SFVS</p> <p>Mrs Shaw agreed to work with the School Business Manager.</p> <p>9. Policy and Document Approval</p> <p>9.1. The following were approved: Teachers' Pay Policy, Support Staff Pay Policy, Behaviour Principles, Payment of Allowances to Governors' Accessibility Plan, Security.</p> <p>9.2. In relation to the Accessibility Plan it was pointed out that significant expenditure (beyond the school's means) would be needed to make the old (KS1) building suitable for a wheelchair user. Alternative adjustments and solutions would have to be made.</p> <p>9.3. <i>In response to a question about site security and external workers</i> it was confirmed that everyone had to comply with the school's safeguarding policy and procedures.</p> <p>9.4. <i>In response to a question about e-safety</i> governors were</p>	<p>All governors</p> <p>HP</p> <p>VS</p>
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<p>advised that this was covered by a separate policy.</p> <p>10. Compliance Check</p> <p>10.1. Website: The Co-headteachers confirmed that the school's website was fully compliant with the current requirements. It was agreed that the school should engage an external consultant to review the website and its compliance and functionality.</p> <p>10.2. Single Central Record: the co-headteachers confirmed that this was complete and up-to-date.</p> <p>11. Minutes of Previous Meeting</p> <p>The minutes of the meetings held on 5 October and 2 November were approved.</p> <p>12. Actions from Previous Meeting</p> <p>12.1. One had still to be completed (information about participation in activities). All others had been completed or were in hand.</p> <p>12.2. Forthcoming 'deep dives' would take place on 31 January (geography), 8 March (science) and 9 March (history).</p> <p>13. Matters Arising from the Minutes not on the Agenda</p> <p>None.</p> <p>14. Date of Next Meeting</p> <p>It was confirmed that the next meeting would be held in school (if possible) on Tuesday 29 March at 6.15pm.</p> <p>15. Parents' Evenings</p> <p>Governors were asked to make themselves available to attend forthcoming meetings on 8 and 10 February.</p>	<p>JW/LW</p> <p>JW/LW</p>
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