



<p><b>8. Headteachers' Appraisal Committee</b> The following were appointed: H Peters, K Stewart and B O'Dell.</p> <p><b>9. School Prospectus</b> A number of revisions had been carried out to the version considered at the previous meeting and these were all felt to be appropriate. The revised prospectus was therefore approved.</p> <p>[Mrs Peters arrived during the preceding item.]</p> <p><b>10. Schedule of Financial Delegation</b> A revised schedule to reflect the fact that there were Joint Headteachers and no Resources Committee was considered. With one or two minor amendments it was approved.</p> <p><b>11. Policy Adoption</b> The following updated HCC model policies were adopted, subject to <b>the inclusion of relevant details</b> for the school and its personnel: Child Protection and Safer Recruitment.</p> <p><b>12. Policy Review Schedule</b> The schedule covering the period from September 2019 to July 2023.</p> <p><b>13. Teachers' Pay Rates for 2019/20</b> Draft recommended scales were considered and were agreed <b>for consultation with staff</b>. It was anticipated that the final version would be agreed at the next meeting.</p> <p><b>14. Co-option</b> Mrs Chafer outlined her reasons for wishing to join the governing body.</p> <p>[Mrs Chafer withdrew from the meeting.]</p> <p>The governing body unanimously approved Mrs Chafer's appointment with immediate effect.</p> <p>[Mrs Chafer rejoined the meeting.]</p> <p><b>15. Minutes of Previous Meeting</b> The minutes of the meetings held on 15 July were approved and signed.</p> <p><b>16. Actions from Previous Meetings</b> 16.1. Item 5.2: The <b>Clerk was asked to approach HfL</b> for an in-</p>	<p>JW/LW</p> <p>JW/LW</p> <p>AP</p>
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house training session about the new Ofsted Framework on either Tuesday 25 February (preferred date) or Monday 2 March.

16.2. All other actions had been completed.

### **17. Matters Arising from the Minutes not on the Agenda**

17.1. Item 5.1.2: In response to a question governors were informed that the recruitment process for maternity-leave replacement staff was progressing satisfactorily.

17.2. Item 16: The chair notified the governing body that the complaint had ultimately been withdrawn before the hearing had taken place. Governors expressed concerns about the number of delays and the negative impact that had had on staff affected. It was agreed that when the expected updated Complaints Procedure was received from HCC the governing body might consider adding relevant timescales to ensure that any future complaints were dealt with as expeditiously as possible.

### **18. Dates and Times of Meetings**

18.1. The following were agreed (all at 6.00pm, except 7 July):

Tuesday 8 October; Tuesday 3 December

Monday 3 February; Tuesday 31 March

Tuesday 19 May; Tuesday 7 July (1.00pm)

18.2. The Pay Committee would meet on Tuesday 22 October, starting at 6.30pm.

### **19. Other Business**

Mrs Stewart outlined the dates so far agreed in the process for the recruitment of a headteacher:

Advert to appear: Friday 25 October

Closing date for applications: Friday 22 November

Shortlisting meeting: Tuesday 26 November

Interviews: Monday 2 December