



<p>4.6. <i>In response to a question about gaps in learning as a result of lockdown</i> governors were advised that individual pupils' attainment was assessed on the basis of what they had actually been taught. The school had been advised on the appropriate wording to be used in reporting to parents,</p> <p>4.7. <i>In response to a question about low attainment in Year 3</i> governors were advised that it was not uncommon for there to be a drop in performance following transition from Year 2. Steps would be taken in September to address the issue.</p> <p><b>5. Finance: Year End Report 2020/21</b></p> <p>5.1. Governors noted the healthy financial position with a carry forward sum of £234,599, amounting to approximately 15%. This was regarded as the upper limit of what was acceptable and the school would need to be mindful not to allow it to increase.</p> <p><b>6. Finance: Approval of Budget for 2021/22</b></p> <p>6.1. The budget had been drafted by the Co-heads and incoming School Business manager with assistance from Bonnie O'Dell.</p> <p>6.2. <i>Governors asked about the likely cost of the Early Career Framework (for new teachers).</i> At present it was unknown, but appointment of teachers at an early stage of their career would have a beneficial effect on the budget (in-year deficit). The situation would be clearer from September.</p> <p>6.3. <i>A governor asked if the in-year deficit would be reduced if more bids for funding to support children with higher needs were successful.</i> the co-heads agreed that it would and the school was taking steps to try to find out why bids were failing. To cover part of the costs some of the pupil premium funding was being used to support the employment of teaching assistants, and this in turn was feeding into their appraisal targets.</p> <p>6.4. There was discussion about the possible use of £40,000 carried forward from 2020/21. It was agreed that <b>further consideration be given to the matter</b> at the first meeting in the Autumn.</p> <p>6.5. The budget was approved.</p> <p>[Mrs O'Dell left the meeting at this point.]</p> <p><b>7. Policy Review</b></p> <p>7.1. Grievance Procedure; the model provided by HfL was adopted.</p> <p>7.2. Attendance</p>	<p>JW/LW/ HP</p>
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<p><b>7.2.1.</b> A number of suggestions were put forward including clarifying that the school contacted parents on the first day if a pupil was absent without any explanation, and having more inclusive criteria for attendance rewards.</p> <p><b>7.2.2.</b> It was agreed that <b>the policy should be redrafted</b> in the light of these suggestions, made available for governors to read via <i>GovernorHub</i> and that if it met with approval should be implemented without delay. Formal approval would be given at the next meeting.</p> <p>7.3. The following policies were adopted without discussion: Children Looked After, Health and Safety, Lettings. It was noted that 'Leave of Absence' was now just guidance and not a policy.</p> <p><b>8. Implications of ends of terms of office of some governors</b></p> <p>8.1. The Chair reported that Simon Cranshaw had resigned for personal reasons. The Local Authority had been notified and asked if they had any potential candidates. So far there had been no response and it was assumed that it would be unlikely and the governing body would need to make its own arrangements.</p> <p>8.2. The terms of office of Ms May, Mrs O'Dell, Mrs Stewart and Mr Peters were all due to end in the autumn and there followed a discussion about how to attract and interest more parents in taking on the role. It was recognised that having to stand for election was off-putting to many.</p> <p>8.3. It was agreed that it would be sensible to <b>carry out a skills audit of the governing body</b> and use the results to publicise what skills in particular would be helpful.</p> <p>8.4. Continuity within the membership of the governing body was important and it was suggested that it might be necessary to amend the constitution to increase its size to prevent the experience of existing governors being lost.</p> <p><b>9. Minutes of Previous Meeting</b> The minutes of the meeting held on 15 March 2021 were approved.</p> <p><b>10. Actions from Previous Meetings</b> All had either been completed.</p> <p><b>11. Matters Arising from the Minutes not on the Agenda</b> None.</p> <p><b>12. Date of Next Meeting</b> It was confirmed that the next meeting would be held on <b>Monday 12 July at 6.15pm.</b></p>	<p>JW/LW</p> <p>HP</p>
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