



not be filled before the start of the summer term. The appointment of the PE support assistant meant that clubs and activities could now be offered to more pupils.

5.2.2. *In response to a question* as to whether this level of staff turnover was abnormal the co-headteacher indicated that none of those leaving were doing so because of dissatisfaction with South Hill, but for a variety of legitimate personal reasons (e.g. promotion, working closer to home). Staffing at the school had been very settled for the past two or three years and the pandemic had also made it difficult for staff to move earlier.

### 5.3. Equality Action Plan Update

5.3.1. Progress in implementation was noted. *Governors suggested* that the headings of the Action Plan should be amended to include **'Intention', 'Implementation' and 'Impact', and that the data in Section 2 (School Context) should be updated.**

JW/LW

### 5.4. Premises Matters

5.4.1. *In response to a question*: the exit button referred to in the report would be replaced with a proximity reader.

## 6. Reports

### 6.1. Link Governors

Reports had been uploaded to the *GovernorHub* folder. Additional comment included the following:

6.1.1. Safeguarding: the increased emphasis by Ofsted was noted. Mrs Yendell was thanked for the helpful information she had recently shared.

6.1.2. Health and Safety: an audit from HCC had been booked for the autumn term.

## 7. Financial Matters

7.1. Monitoring Report: the report for Period 11 (February) had just been produced and was circulated at the meeting (and subsequently added to the meeting folder). Comment and discussion included the following:

7.1.1. Overspending on some items was matched by underspending in others.

7.1.2. *In response to a question*: The budget for supply and agency staff would need to be adjusted in the next financial year.

7.1.3. *In response to a question*: The sum allocated for Education Support staff had been too low. Much of the overspend could be attributed to the school having to fund support for pupils with SEN.

7.1.4. The school had been advised to allow for an increase of 65% in electricity costs and 135% in gas. The new boilers, however, should be more efficient and help to

<p>reduce usage, as would the solar panels once they had begun operating.</p> <p>7.1.5. The <b>Asset Management Plan would be considered at the meeting in July.</b></p> <p>7.2. School Financial Value Statement (2021/22) This was approved for submission to the Local Authority.</p> <p><b>8. Casual Admissions</b> It was agreed that the school would take on responsibility for administering casual admissions and the continuing interest list at the earliest opportunity. <u>Questions and responses are in the Appendix.</u> 8.1. (Q3) 8.2. (Q4)</p> <p><b>9. Policy and Document Approval</b> The following were approved: Children with Health Needs unable to attend School; SEN Information Report.</p> <p><b>10. Minutes of Previous Meeting</b> The minutes of the meeting held on 25 January were approved.</p> <p><b>11. Actions from Previous Meeting</b> 11.1. (Item 12.1) Data on participation by Pupil Premium pupils was circulated. Following discussion it was agreed that a more detailed breakdown was needed and <b>this was to be provided after the meeting and added to the meeting folder.</b> 11.2. Item 10 (external consultant to review school website) was being deferred to the next financial year. All other actions had been completed.</p> <p><b>12. Matters Arising from the Minutes not on the Agenda</b> None.</p> <p><b>13. Date of Next Meeting</b> It was confirmed that the next meeting would be held <b>in school</b> (if possible) on <b>Tuesday 24 May at 6.15pm.</b></p> <p><b>14. Other Business</b> Governors were asked if they could be present in school when the KS2 SATs were being administered to supplement the available staff.</p>	<p>JW/LW</p> <p>LC</p>
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## Appendix

Questions on Heads' Report submitted in advance:

1. There seems to be a delay in fully implementing wellbeing objectives. What is being done to ensure they are met? (Priority 1 of the SIP RAG).

Priorities had changed; wellbeing was at a good stage of development and the school was concentrating on improving reading.

2. What is the delay in creating a curriculum rationale as it is a strategy document that could tie in to a lot of other objectives of the SIP including aiding deep dives. (Priority 2 of SIP RAG'ed in red).

There would be staff training on the curriculum and subject leadership in the summer term.

Relating to Item 8 (Admissions)

3. What difference will taking responsibility for casual admissions make in practical terms - how would admissions be decided upon and who would be responsible for making the decisions?

Parents would contact the school direct and the process would be speedier. Vacancies would be able to be filled more rapidly. The standard HCC admission criteria would be applied to decide which applicants would be offered a place.

4. Has the school been having any discussions on any preparations it might make to potentially accept schoolchildren coming from Ukraine, if there is a need at some point in the coming weeks and months?

Local headteachers have been discussing the issue. Any requests would come through the Local Authority.